

Organizational Meeting of Poland Board of Education held January 8, 2018

The Organizational Meeting of the Poland Board of Education was held at 6:00 p.m. on Monday, January 8, 2018 at the Poland Township Hall.

Mrs. Zedaker temporary chairperson per OSBA guidelines called the meeting to order.

Pledge of Allegiance

Oath of Office

Mr. Gregg Riddle – Oath of Office Administered by Judge Mary DeGenaro

Dr. Laurent Dinopoulos – Oath of Office Administered by Mrs. Elinor Zedaker

Members present for roll call and answering their names were Dr. Dinopoulos, Mr. Riddle, Mr. Shovlin and Mrs. Zedaker. Absent: Mr. Lavorini.

Election of Officers for 2018

President – Resolution #2018-01

As temporary chairperson, Mrs. Zedaker then called for election of President of the School Board for CY2018. Dr. Dinopoulos nominated Mrs. Zedaker for Presidency, Mr. Shovlin seconded the nomination. Dr. Dinopoulos, Mr. Riddle and Mr. Shovlin voted aye. Mrs. Zedaker abstained from voting.

Vice President – Resolution #2018-02

Assuming the Presidency role, Mrs. Zedaker asked for election of Vice President of the School Board for CY2018. Dr. Dinopoulos nominated Mr. Lavorini for Vice President, Mr. Shovlin seconded the nomination. Dr. Dinopoulos, Mr. Riddle, Mr. Shovlin and Mrs. Zedaker voted aye.

Join OSBA for 2018 – Resolution #2018-03

Mr. Riddle moved and Dr. Dinopoulos seconded with members present voting aye to join the Ohio School Boards Association for 2018. This is the 63rd consecutive year of membership in OSBA for Poland. The Poland School Board was a charter member of OSBA in 1955. Absent: Mr. Lavorini.

Acceptance of Signatures – Resolution #2018-04

Dr. Dinopoulos moved and Mr. Riddle seconded with members present voting aye to adopt a resolution authorizing Farmers National Bank to accept the signature of the President, Vice President and Treasurer on all checks for CY2018. Absent: Mr. Lavorini.

Access Board's Safety Deposit Boxes – Resolution #2018-05

Mr. Shovlin moved and Dr. Dinopoulos seconded with members present voting aye to authorize the Treasurer and President to sign all notes/documents for the benefit of the district as needed and to have access to the Board's bank safety deposit boxes. The Vice President to be authorized to act accordingly in the absence of the President for CY2018. Absent: Mr. Lavorini.

Authorize Payments – Resolution #2018-06

Mr. Riddle moved and Dr. Dinopoulos seconded with members present voting aye to authorize the Treasurer to pay bills when due, within the limits of the appropriations. Absent: Mr. Lavorini.

Authorize Appropriation Modifications – Resolution #2018-07

Dr. Dinopoulos moved and Mr. Shovlin seconded with members present voting aye to authorize the treasurer to make necessary appropriation modifications to keep all of the budgetary accounts in balance as the need arises. Absent: Mr. Lavorini.

Acceptance of Depository – Resolution #2018-08

Dr. Dinopoulos moved and Mr. Riddle seconded with members present voting aye to adopt a resolution that all banks that have an office in Ohio and that maintain FDIC insurance are designated as acceptable depositories for the Poland School District for the purpose of purchasing certificates of deposit. Absent: Mr. Lavorini.

Service Fund – Resolution #2018-09

Mr. Riddle moved and Dr. Dinopoulos seconded with members present voting aye to authorize the Treasurer to establish the Service Fund of the Board of Education of Poland School District at \$4000 as provided in ORC 3315.15. Absent: Mr. Lavorini.

Establish Rates of Reimbursement – Resolution #2018-10

Mr. Shovlin moved and Mr. Riddle seconded with members present voting aye to authorize the Treasurer to establish rates of reimbursement for expenses incurred by a district employee while traveling on prior-approved school business as follows:

Mileage:	IRS Rate per mile/personal automobile use
Other Modes of Travel:	Actual Cost
Meals:	\$40.00 per day maximum (on overnight stays only)

Reimbursement for meals and lodging shall be based on submission of original receipts for expenses in accordance with Board Policy. Absent: Mr. Lavorini.

Establish Petty Cash/Change Funds – Resolution #2018-11

Mr. Riddle moved and Dr. Dinopoulos seconded with members present voting aye to authorize the Treasurer to establish the following Petty Cash/Change funds: Absent: Mr. Lavorini.

Imprest (revolving type) Petty Cash Fund for the following amounts:

Petty Cash:

- Board Office - \$75.00
- High School - \$50.00

- Middle School/McKinley Elementary - \$50.00
- Union Elementary - \$50.00
- Dobbins Elementary - \$50.00
- Preschool/Afterschool - \$50.00

Change Funds:

- Athletics - \$3500.00
- Cafeteria HS - \$130.00
- Cafeteria Middle/McKinley - \$60.00
- Cafeteria Dobbins - \$30.00
- Cafeteria Union - \$30.00

Public Records Designee – Resolution #2018-12

Dr. Dinopoulos moved and Mr. Shovlin seconded with members present voting aye to adopt a resolution appointing Janet Muntean, Treasurer, as designee for public records training for each board member and hereby directing her, as such, to attend public record training sessions on behalf of the board as required by law. Absent: Mr. Lavorini.

Superintendent Signer Authorization – Resolution #2018-13

Mr. Riddle moved and Dr. Dinopoulos seconded with members present voting aye to adopt a resolution authorizing the Superintendent of Poland School District to sign documents for the district as needed and as appropriate for CY2018. Absent: Mr. Lavorini.

Purchasing Agent – Resolution #2018-14

Dr. Dinopoulos moved and Mr. Shovlin seconded with members present voting aye to adopt a resolution authorizing the Superintendent of Poland School District to act as purchasing agent for the Board of Education. Absent: Mr. Lavorini.

Approval of Liability Insurance Renewal – Resolution #2018-15

Mr. Riddle moved and Dr. Dinopoulos seconded with members present voting aye to authorize the renewal of liability insurance per ORC, effective July 1, 2018 thru June 30, 2019. Authorizing also Board approved parental-support groups, to come under the Board's insurance protection, provided those groups pay the insurance premium for their groups @ \$70 each. Checks payable to Poland Board of Education. Absent: Mr. Lavorini.

Continuance of Performance Bond – Resolution #2018-16

Mr. Shovlin moved and Mr. Riddle seconded with members present voting aye to approve a continuance of a faithful performance bond for CY2018 per ORC requirements for the Board President, Vice President and Superintendent in the amount of \$20,000 and for the Treasurer in the amount of \$50,000. Absent: Mr. Lavorini.

Authorization of Excess Fund Investments – Resolution #2018-17

Dr. Dinopoulos moved and Mr. Shovlin seconded with members present voting aye to adopt a resolution directing the Treasurer in CY2018 to invest excess funds known as interim monies, with a financial institution that is eligible for deposit of public funds. Said investments shall be reported in writing monthly to the Board. Absent: Mr. Lavorini.

Authorization of Tax Advances – Resolution #2018-18

Mr. Riddle moved and Dr. Dinopoulos seconded with members present voting aye to adopt a resolution directing the Treasurer to seek tax advances whenever possible during CY2018. Absent: Mr. Lavorini.

Authorization of Record Commission – Resolution #2018-19

Dr. Dinopoulos moved and Mr. Riddle seconded with members present voting aye to authorize the District's Record Commission (Board President, Superintendent and Treasurer) to review district records in accordance with ORC procedures during CY2018. Absent: Mr. Lavorini.

Mr. Lavorini entered the meeting at 6:30 p.m.

Confirm Board Member Compensation Rate – Resolution #2018-20

Mr. Lavorini moved and Dr. Dinopoulos seconded with all members present voting aye to confirm Board members compensation continues at \$125. Not to exceed 12 meetings per year plus annual county board meeting for all Board members. (All Board members fees went to \$125 as of January 2008.)

Set Meeting Dates for 2018 – Resolution #2018-21

Mr. Shovlin moved and Mr. Lavorini seconded with all members present voting aye to approve dates, times and locations of Board meetings for CY2018.

Board Business Meetings (Poland Township Hall 6:00 p.m. unless noted)

January 8, 2018 (7:00 p.m.)

February 26, 2018

March 19, 2018

April 23, 2018

May 21, 2018

June 25, 2018

July 23, 2018

August 27, 2018

September 24, 2018

October 22, 2018

November 26, 2018

December 17, 2018

Board Work Sessions 6:00 p.m.

February 12, 2018 – PSHS Auditorium

March 12, 2018 – Union/TBD

April 26, 2018 – PMS Connector

May 14, 2018 – Little Red School House

June – None

July – None

August – None
 September 17, 2018 – McKinley Connector
 October 15, 2018 – Dobbins Activity Room
 November 19, 2018 – North Library/Computer Lab
 December - None

Authorization to Accept Resignations – Resolution #2018-22

Dr. Dinopoulos moved and Mr. Lavorini seconded with all members present voting aye to authorize the Superintendent, on behalf of the Poland School Board, to accept resignations that have been submitted by employees during the times when the board is not in session, subject to ratification by the board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

Authorizing Employment of Personnel – Resolution #2018-23

Mr. Riddle moved and Mr. Shovlin seconded with all members present voting aye to authorize the Superintendent, during periods when the Poland School Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of the Poland School Board, subject to the subsequent vote or ratification by the board; provide however, that upon ratification by the board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.

Committee Appointments

Presidential appointments for CY2018 (not requiring Board action and not as Board committees) are:

Mr. Riddle, as Legislative Liaison with OSBA
 Dr. Dinopoulos, as Impartial Hearing Officer
 Mrs. Zedaker, as Board's representative to the Foundation
 Mr. Lavorini, as Student Achievement Liaison with OSBA
 Dr. Dinopoulos, as Liaison to Evaluation Review Committee (ERC)

Adjournment – Resolution #2018-24

Mr. Riddle moved and Mr. Lavorini seconded with all members present voting aye to adjourn the organizational meeting.

Meeting Adjourned.

Treasurer

President