

## **Organizational Meeting Poland Board of Education held January 14, 2019**

The organizational meeting of the Poland Board of Education was held on Monday, January 14, 2019 at 6:00 p.m. at the Poland Township Hall.

Mrs. Zedaker temporary chairperson per OSBA guidelines called the organizational meeting to order.

Pledge of Allegiance

### **Election of Officers for 2019**

#### **President – Resolution #2019-01**

As temporary chairperson, Mrs. Zedaker then called for election of President of the School Board for CY19. Dr. Dinopoulos nominated Mr. Lavorini for Presidency, Mr. Shovlin seconded the nomination. Dr. Dinopoulos, Mr. Riddle, Mr. Shovlin and Mrs. Zedaker voted aye. Mr. Lavorini abstained from voting.

#### **Vice President – Resolution #2019-02**

As temporary chairperson, Mrs. Zedaker then called for election of Vice President of the School Board for CY19. Mrs. Zedaker nominated Dr. Dinopoulos for Vice Presidency, Mr. Shovlin seconded the nomination. Mr. Lavorini, Mr. Riddle, Mr. Shovlin and Mrs. Zedaker voted aye. Dr. Dinopoulos abstained from voting.

Mr. Lavorini assumed the Presidency Role.

#### **Join OSBA for 2019 – Resolution #2019-03**

Mr. Riddle moved and Dr. Dinopoulos seconded with all members present voting aye to join the Ohio School Boards Association for 2019. This is the 64th consecutive year of membership in OSBA for Poland. The Poland School Board was a charter member of OSBA in 1955.

#### **Acceptance of Signatures – Resolution #2019-04**

Mrs. Zedaker moved and Dr. Dinopoulos seconded with all members present voting aye to adopt a resolution authorizing Farmers National Bank to accept the signature of the President, Vice President and Treasurer on all checks for CY2019.

#### **Access Board's Safety Deposit Box – Resolution #2019-05**

Mr. Riddle moved and Mrs. Zedaker seconded with all members present voting aye to authorize the Treasurer and President to sign all notes/documents for the benefit of the district as needed and to have access to the Board's bank safety deposit box. The Vice President to be authorized to act accordingly in the absence of the President for CY2019.

#### **Authorize Payments – Resolution #2019-06**

Dr. Dinopoulos moved and Mr. Shovlin seconded with all members present voting aye to authorize the Treasurer to pay bills when due, within the limits of the appropriations.

**Authorize Appropriation Modifications – Resolution #2019-07**

Mr. Shovlin moved and Mr. Riddle seconded with all members present voting aye to authorize the treasurer to make necessary appropriation modifications to keep all of the budgetary accounts in balance as the need arises.

**Acceptance of Depository – Resolution #2019-08**

Dr. Dinopoulos moved and Mrs. Zedaker seconded with all members present voting aye to adopt a resolution that all banks that have an office in Ohio and that maintain FDIC insurance are designated as acceptable depositories for the Poland School District for the purpose of purchasing certificates of deposit.

**Authorization of Board Service Fund – Resolution #2019-09**

Mr. Riddle moved and Dr. Dinopoulos seconded with all members present voting aye to authorize the Treasurer to establish the Service Fund of the Board of Education of Poland School District at \$4000 as provided in ORC 3315.15.

**Establish Rates of Reimbursement – Resolution #2019-10**

Dr. Dinopoulos moved and Mr. Riddle seconded with all members present voting aye to authorize the Treasurer to establish rates of reimbursement for expenses incurred by a district employee while traveling on prior-approved school business as follows:

Mileage:	IRS Rate per mile/personal automobile use
Other Modes of Travel:	Actual Cost
Meals:	\$40.00 per day maximum (on overnight stays only)

Reimbursement for meals and lodging shall be based on submission of original receipts for expenses in accordance with Board Policy.

**Establish Petty Cash/Change Funds – Resolution #2019-11**

Mrs. Zedaker moved and Dr. Dinopoulos seconded with all members present voting aye to authorize the Treasurer to establish the following Petty Cash/Change funds:

Imprest (revolving type) Petty Cash Fund for the following amounts:

**Petty Cash:**

- Board Office - \$75.00
- High School - \$50.00
- Middle School/McKinley Elementary - \$50.00
- Union Elementary - \$50.00
- Preschool/Afterschool - \$50.00
- Holy Family - \$50.00

**Change Funds:**

- Athletics - \$3500.00
- All Cafeteria - \$225.00
- Cafeteria Vending - \$30.00

**Public Records Designee – Resolution #2019-12**

Dr. Dinopoulos moved and Mrs. Zedaker seconded with all members present voting aye to adopt a resolution appointing Janet Muntean, Treasurer, as designee for public records training for each board member and hereby directing her, as such, to attend public record training sessions on behalf of the board as required by law.

**Superintendent Signer Authorization – Resolution #2019-13**

Mr. Riddle moved and Dr. Dinopoulos seconded with all members present voting aye to adopt a resolution authorizing the Superintendent of Poland School District to sign documents for the district as needed and as appropriate for CY2019.

**Purchasing Agent – Resolution #2019-14**

Mr. Shovlin moved and Dr. Dinopoulos seconded with all members present voting aye to adopt a resolution authorizing the Superintendent of Poland School District to act as purchasing agent for the Board of Education.

**Continuance of Performance Bond – Resolution #2019-15**

Mrs. Zedaker moved and Mr. Shovlin seconded with all members present voting aye to approve a continuance of a faithful performance bond for CY2019 per ORC requirements for the Board President, Vice President and Superintendent in the amount of \$20,000 and for the Treasurer in the amount of \$50,000.

**Authorization of Excess Fund Investments – Resolution #2019-16**

Dr. Dinopoulos moved and Mrs. Zedaker seconded with all members present voting aye to adopt a resolution directing the Treasurer in CY2019 to invest excess funds known as interim monies, with a financial institution that is eligible for deposit of public funds. Said investments shall be reported in writing monthly to the Board.

**Authorization of Tax Advances – Resolution #2019-17**

Dr. Dinopoulos moved and Mr. Riddle seconded with all members present voting aye to adopt a resolution directing the Treasurer to seek tax advances whenever possible during CY2019.

**Authorization of Records Commission – Resolution #2019-18**

Dr. Dinopoulos moved and Mrs. Zedaker seconded with all members present voting aye to authorize the District's Record Commission (Board President, Superintendent and Treasurer) to review district records in accordance with ORC procedures during CY2019.

**Confirm Board Member Compensation Rate – Resolution #2019-19**

Mrs. Zedaker moved and Dr. Dinopoulos seconded with all members present voting aye to confirm Board Member's compensation continues at \$125. Not to exceed 12 meetings per year plus annual county board meeting for all Board members. (All Board members fees went to \$125 as of January 2008.)

**Set Meeting Dates for 2019 – Resolution #2019-20**

Mr. Riddle moved and Dr. Dinopoulos seconded with all members present voting aye to approve dates, times and locations of Board meetings for CY2019.

**Board Business Meetings (Poland Township Hall 6:00 p.m. unless noted)**

January 14, 2019 (7:00 p.m.)

February 25, 2019

March 25, 2019

April 29, 2019

May 20, 2019

June 24, 2019

July 22, 2019

August 26, 2019

September 23, 2019

October 28, 2019

November 25, 2019

December 16, 2019

**Board Work Sessions 6:00 p.m.**

February 11, 2019 – PSHS Auditorium

March 11, 2019 – Union/TBD

April 15, 2019 – PMS Connector

May 13, 2019 – Little Red School House

June – None

July – None

August – None

September 16, 2019 – McKinley Connector

October – TBD

November – TBD

December - None

**Authorization to Accept Resignations – Resolution #2019-21**

Mrs. Zedaker moved and Dr. Dinopoulos seconded with all members present voting aye to authorize the Superintendent, on behalf of the Poland School Board, to accept resignations that have been submitted by employees during the times when the board is not in session, subject to ratification by the board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

**Authorizing Employment of Personnel – Resolution #2019-22**

Mr. Shovlin moved and Dr. Dinopoulos seconded with all members present voting aye to authorize the Superintendent, during periods when the Poland School Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of the Poland School Board, subject to the subsequent vote or ratification by the board; provide however, that upon ratification by the board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.

**Committee Appointments**

Presidential committee appointments for CY2019 (not requiring Board action and not as Board committees) are:

Mr. Riddle, as Legislative Liaison with OSBA  
Dr. Dinopoulos, as Impartial Hearing Officer  
Mrs., Zedaker, as Board's representative to the Foundation  
Mr. Shovlin, as Student Achievement Liaison with OSBA  
Dr. Dinopoulos, as Liaison to Evaluation Review Committee (ERC)

At 6:25 p.m., Mr. Riddle moved and Dr. Dinopoulos seconded with all members present signaling aye to enter into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

**Reconvene and Adjournment – Resolution #2019-23**

At 6:55 p.m., Mr. Riddle moved and Mr. Shovlin seconded with all members present voting aye to reconvene the organizational meeting.

At 6:59 p.m., Mrs. Zedaker moved and Dr. Dinopoulos seconded with all members present voting aye to adjourn the organizational meeting with the January Regular meeting to immediate follow.

Meeting adjourned.

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Treasurer

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President