

## **Organizational Meeting Poland Board of Education held January 13, 2020**

The organizational meeting of the Poland Board of Education was held on Monday, January 13, 2020 at 5:00 p.m. at the Poland Township Hall.

Dr. Dinopoulos temporary chairperson per OSBA guidelines called the organizational meeting to order.

Pledge of Allegiance

### **Oath of Office**

Ms. Annie Colucci – Oath of Office Administered by Anthony Colucci, Notary Public/Lawyer

Mr. Troy Polis – Oath of Office Administered by Judge Anthony D’Apolito

Mr. Larry Warren – Oath of Office Administered by Janet Muntean, Treasurer

### **Roll Call**

Members present for roll call and answering their names were Ms. Colucci, Dr. Dinopoulos, Mr. Polis, Mr. Riddle and Mr. Warren

### **Election of Officers for 2020**

#### **President – Resolution #2020-01**

As temporary chairperson, Dr. Dinopoulos then called for election of President of the School Board for CY20. Dr. Dinopoulos nominated Mr. Polis for Presidency and Mr. Warren nominated Mr. Riddle for Presidency. Voting results for Presidency are as follows:

Ms. Colucci – Mr. Riddle  
Dr. Dinopoulos – Mr. Polis  
Mr. Polis – Mr. Riddle  
Mr. Riddle – Mr. Riddle  
Mr. Warren – Mr. Riddle

The CY20 President of the Board of Education is Mr. Riddle – Vote 4-1.

#### **Vice President – Resolution #2020-02**

As temporary chairperson, Dr. Dinopoulos then called for election of Vice President of the School Board for CY20. Mr. Polis nominated Mr. Warren for Vice Presidency. Upon roll call all members voted aye. The CY20 Vice President of the Board of Education is Mr. Warren – Vote 5-0.

Mr. Riddle assumed the Presidency Role.

#### **Join OSBA for 2019 – Resolution #2020-03**

Mr. Polis moved and Ms. Colucci seconded with all members present voting aye to join the Ohio School Boards Association for 2020. This is the 65th consecutive year of membership in OSBA for Poland. The Poland School Board was a charter member of OSBA in 1955. Motion passed 5-0.

**Acceptance of Signatures – Resolution #2020-04**

Mr. Warren moved and Mr. Polis seconded with all members present voting aye to adopt a resolution authorizing Farmers National Bank to accept the President and Vice President on all checks for CY2020 in the absence of the Treasurer. Motion passed 5-0.

**Access Board's Safety Deposit Box – Resolution #2020-05**

Ms. Colucci moved and Mr. Warren seconded with all members present voting aye to authorize the Treasurer and President to sign all notes/documents for the benefit of the district as needed and to have access to the Board's bank safety deposit box. The Vice President to be authorized to act accordingly in the absence of the President for CY2020. Motion passed 5-0.

**Authorize Payments – Resolution #2020-06**

Mr. Polis moved and Mr. Warren seconded with all members present voting aye to authorize the Treasurer to pay bills when due, within the limits of the appropriations. Motion passed 5-0.

**Authorize Appropriation Modifications – Resolution #2020-07**

Mr. Polis moved and Mr. Warren seconded with all members present voting aye to authorize the Treasurer to make necessary appropriation modifications, as the need arises throughout CY2020 in order to keep all of the budgetary accounts in balance. Motion passed 5-0.

**Acceptance of Depository – Resolution #2020-08**

Mr. Warren moved and Mr. Polis seconded with all members present voting aye to resolve that all banks that have an office in Ohio and that maintain FDIC insurance are designated as acceptable depositories for the Poland School District for the purpose of purchasing certificates of deposit. Motion passed 5-0.

**Authorization of Board Service Fund – Resolution #2020-09**

Mr. Warren moved and Mr. Polis seconded with all members present voting aye to authorize the Treasurer to establish the Service Fund of the Board of Education of Poland School District at \$4000 as provided in ORC 3315.15. Motion passed 5-0.

**Establish Rates of Reimbursement – Resolution #2020-10**

Mr. Warren moved and Ms. Colucci seconded with all members present voting aye to authorize the Treasurer to establish rates of reimbursement for expenses incurred by a district employee while traveling on prior-approved school business as follows:

Mileage:	IRS Rate per mile/personal automobile use
Other Modes of Travel:	Actual Cost
Meals:	\$40.00 per day maximum (on overnight stays only)

Reimbursement for meals and lodging shall be based on submission of original receipts for expenses in accordance with Board Policy, furthermore outlined in the Collective Bargaining Agreement. Motion passed 5-0.

**Establish Petty Cash/Change Funds – Resolution #2020-11**

Mr. Polis moved and Mr. Warren seconded with all members present voting aye to authorize the Treasurer to establish the following Petty Cash/Change funds:

Imprest (revolving type) Petty Cash Fund for the following amounts. Motion passed 5-0.

**Petty Cash:**

- Board Office - \$75.00
- High School - \$50.00
- Middle School/McKinley Elementary - \$50.00
- Union Elementary - \$50.00
- Preschool/Afterschool - \$50.00
- Holy Family - \$50.00

**Change Funds:**

- Athletics - \$3500.00
- All Cafeteria - \$185.00
- Cafeteria Vending - \$30.00

**Public Records Designee – Resolution #2020-12**

Ms. Colucci moved and Mr. Polis seconded with all members present voting aye to adopt a resolution appointing Janet Muntean, Treasurer, as designee for public records training for each board member and hereby directing her, as such, to attend public record training sessions on behalf of the board as required by law. Motion passed 5-0.

**Superintendent Signer Authorization – Resolution #2020-13**

Dr. Dinopoulos moved and Mr. Polis seconded with all members present voting aye to adopt a resolution authorizing the Superintendent of Poland School District to sign documents for the district as needed and as appropriate for CY2020. Motion passed 5-0.

**Purchasing Agent – Resolution #2020-14**

Dr. Dinopoulos moved and Ms. Colucci seconded with all members present voting aye to adopt a resolution authorizing the Superintendent of Poland School District to act as purchasing agent for the Board of Education. Motion passed 5-0.

**Continuance of Performance Bond – Resolution #2020-15**

Mr. Polis moved and Ms. Colucci seconded with all members present voting aye to approve a continuance of a faithful performance bond for CY2020 per ORC requirements for the Board President, Vice President and Superintendent in the amount of \$20,000 and for the Treasurer in the amount of \$50,000. Motion passed 5-0.

**Authorization of Excess Fund Investments – Resolution #2020-16**

Mr. Warren moved and Mr. Polis seconded with all members present voting aye to adopt a resolution directing the Treasurer in CY2020 to invest excess funds known as interim monies, with a financial institution that is eligible for deposit of public funds. Said investments shall be reported in writing monthly to the Board. Motion passed 5-0.

**Authorization of Tax Advances – Resolution #2020-17**

Mr. Polis moved and Mr. Warren seconded with all members present voting aye to adopt a resolution directing the Treasurer to seek tax advances whenever possible during CY2020. Motion passed 5-0.

**Authorization of Records Commission – Resolution #2020-18**

Ms. Colucci moved and Mr. Warren seconded with all members present voting aye to authorize the District's Record Commission (Board President, Superintendent and Treasurer) to review district records in accordance with ORC procedures during CY2020. Motion passed 5-0.

**Confirm Board Member Compensation Rate – Resolution #2020-19**

Dr. Dinopoulos moved and Mr. Warren seconded with all members present voting aye to confirm Board Member's compensation continues at \$125. Not to exceed 12 meetings per year plus annual county board meeting for all Board members. (All Board members' fees went to \$125 as of January 2008.) Motion passed 5-0.

**Set Meeting Dates and Locations for 2020 – Resolution #2020-20**

Mr. Polis moved and Mr. Warren seconded with all members present voting aye to approve dates and locations of Board meetings for CY2020. Motion passed 5-0.

**Board Business Meetings - Poland Township Hall**

January 13, 2020  
 February 24, 2020  
 March 23, 2020  
 April 27, 2020  
 May 18, 2020  
 June 22, 2020  
 July 20, 2020  
 August 24, 2020  
 September 21, 2020  
 October 26, 2020  
 November 23, 2020  
 December 14, 2020

**Board Work Sessions**

February 10, 2020 – PSHS Auditorium  
 March 16, 2020 – Union Elementary  
 April 20, 2020 – PMS Connector  
 May 11, 2020 – Little Red School House  
 June – None  
 July – None  
 August – None  
 September 14, 20120 – McKinley Connector  
 October 19, 2020 – Union Elementary  
 November 16, 2020 – PMS/McKinley Connector  
 December - None

**Authorization to Accept Resignations – Resolution #2020-21**

Dr. Dinopoulos moved and Mr. Polis seconded with all members present voting aye to authorize the Superintendent, on behalf of the Poland School Board, to accept resignations that have been submitted by employees during the times when the board is not in session, subject to ratification by the board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance. Motion passed 5-0.

**Authorizing Employment of Personnel – Resolution #2020-22**

Mr. Polis moved and Mr. Warren seconded with all members present voting aye to authorize the Superintendent, during periods when the Poland School Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of the Poland School Board, subject to the subsequent vote or ratification by the board; provide however, that upon ratification by the board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer. Motion passed 5-0.

**Approval of District Attorney's for CY2020 – Resolution #2020-23**

Dr. Dinopoulos moved and Mr. Warren seconded with all members present voting aye to approve the following as District Attorney's for CY2020. Motion passed 5-0.

- Ennis Britton Co., LPA
- Walter Haverfield, LLP
- Gingo & Bair Law, LLC
- Squire Patton Boggs (US), LLP

**Approval to Amend Agenda – Resolution #2020-24**

Mr. Polis moved and Mr. Warren seconded with all members present voting aye to amend the organizational meeting agenda to discuss the topic of board meeting and work session start times. Motion passed 5-0.

**Approval of Board Meeting and Work Session Meeting Times – Resolution #2020-25**

Ms. Colucci moved and Mr. Polis seconded with all members present voting aye to approve 6:00 p.m. for Board of Education Meetings and Work Sessions for CY 2020. Motion passed 5-0.

**Committee Appointments**

Presidential committee appointments for CY2020 (not requiring Board action and not as Board committees) are:

- Mr. Riddle, as Legislative Liaison with OSBA
- Mr. Warren, as Impartial Hearing Officer
- Mr. Polis, as Board's representative to the Foundation
- Ms. Colucci, as Student Achievement Liaison with OSBA
- Dr. Dinopoulos, as Liaison to Evaluation Review Committee (ERC)

Prior to adjournment Superintendent Janofa presented all Board Members with plaques as January is School Board Recognition Month.

**Adjournment – Resolution #2020-26**

At 5:43 p.m., Mr. Polis moved and Mr. Warren seconded with all members present voting aye to adjourn the organizational meeting with the January Regular meeting to immediate follow at 6:00 p.m. Motion passed 5-0.

Meeting adjourned.

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Treasurer

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President